



## Simplify Consulting

### Simplify Consulting Event Terms & Conditions

Please read this carefully because it sets out the terms of an agreement between you and Simplify Consulting Ltd. By booking to attend any Event, you confirm that you have read and agree to these terms.

On submitting your contact details via this page, we will use your data to send you relevant details about the operational delivery of the event you are registering for, via email or by phone. This includes, but is not limited to, logistical and directional information, dietary information, venue details, programme details, speaker information, and sponsor details. We will also be passing your details to each of the event sponsor companies, for the purposes of them contacting you to discuss your business requirements, and to inform you of their products and services relevant to your role, via email or by phone.

We will also use your data to send you information about our other relevant intermediary events.

The data privacy policy covering this event can be viewed on request.

#### Sections

- A. Booking for Events
- B. Attending Events
- C. Use of Your Details
- D. Terms for Speakers
- E. Limitations on Simplify Consulting's Liability
- F. General Legal Provisions

#### A. Bookings for Events

##### Placing bookings

1. Individuals who attend (or register to attend) any Event are referred to in these terms as "Attendees".
2. On booking, you must provide Simplify Consulting Ltd with accurate, complete registration information and it is your responsibility to update Simplify Consulting Ltd with any changes to that information. Simplify Consulting Ltd is entitled to rely on any information you provide to us.
3. The email address that you provide on booking must correspond to a named email account and not a generic or shared email account.

Simplify Consulting Ltd

Old School House, Southampton Road, Cadnam, Southampton SO40 2NF

E: [info@simplifyconsulting.co.uk](mailto:info@simplifyconsulting.co.uk)

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### Confirmation of bookings

4. All bookings are subject to availability and acceptance by Simplify Consulting Ltd, which will be confirmed by email after Simplify Consulting Ltd has received the completed booking form, the related fees if required (the "Fees"), and anything else that Simplify Consulting Ltd may require.
5. Upon Simplify Consulting Ltd's confirmation to you of its acceptance of your booking for a place at an Event there will be a binding contract between Simplify Consulting Ltd and you to which these terms apply.
6. Simplify Consulting Ltd reserves the right to refuse to accept any booking in its absolute discretion.

### Fees

7. Fees for each Event are correct at the time of publication. Simplify Consulting Ltd reserves the right to change the Fees at any time but changes will not affect registrations which have already been confirmed by Simplify Consulting Ltd. The Fees are payable at the same time as you submit your booking form. You acknowledge that Simplify Consulting Ltd cannot guarantee places held on a provisional basis and that places may sell out.
8. The Fees do not include travel to or from the Event or any accommodation costs incurred.
9. Under VAT regulations, Attendees from all countries are required to pay VAT at the applicable rate on all Events taking place in the United Kingdom.

### Changes, Cancellations and Postponements

10. In certain circumstances it may be necessary for Simplify Consulting Ltd to alter the content, format, venue or timing of an Event. All Attendees will be notified of such changes prior to the Event.
11. If you cannot attend an Event for which you have registered, please contact Simplify Consulting Ltd as soon as possible (and in any event no later than 24 hours before the Event) at [info@simplifyconsulting.com](mailto:info@simplifyconsulting.com). Simplify Consulting Ltd may at our absolute discretion allow a substitute to attend the Event in your place (provided that Simplify Consulting Ltd has received the details of that substitute).
12. All fees for an Event are non-refundable, except the circumstances described in paragraph 13.

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13. Simplify Consulting Ltd may in exceptional circumstances need to postpone or cancel an Event, and we will notify you as soon as reasonably practicable of any such postponement or cancellation. If an Event is cancelled, or if an Event is postponed and you cannot attend the rearranged date, we will refund any Fees you have paid in advance within 8 weeks. You agree that Simplify Consulting Ltd's liability to you will be limited to the amount of the Fees you have paid and Simplify Consulting Ltd will not be liable to you for any expenditure, damage or loss incurred by you as a result of the cancellation or postponement.
14. Simplify Consulting Ltd reserves the right to cancel your attendance at the Event and retain any Fees received in respect of your proposed Event attendance if you (or any of the shareholders or directors of the legal entity which you represent) become(s) subject to any Sanction, or continuation of these terms would (in the reasonable opinion of Simplify Consulting Ltd) expose Simplify Consulting Ltd or any of its affiliated companies to any Sanction, where "Sanction" means any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom, Hong Kong or United States of America.

### B. Attending Events

#### Your attendance at the Event

1. Please advise us of any special access requirements at the time of making your booking for any Event.
2. Simplify Consulting Ltd reserves the right, without any liability, to refuse you admission or eject you from any Event for failure to comply with these Terms; or if in Simplify Consulting Ltd's opinion you represent a security risk, nuisance or annoyance to the running of the Event.
3. You are responsible for arranging your own appropriate insurance cover in connection with your attendance at any Event. To the maximum extent permitted by law, Simplify Consulting Ltd will not be liable for any kind of loss or damage to you or your personal property, unless caused by our negligence.
4. Materials distributed by or on behalf of Simplify Consulting Ltd at an Event may not be reproduced without Simplify Consulting Ltd's permission.

#### Filming, photographs and recordings

5. Except as otherwise instructed at an Event you are permitted to make reasonable video or audio recordings and to take photographs at any Event, in each case for

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your own personal use. You must not make video or audio recordings of the whole (or substantially the whole) of any Event or of any session within the Event, or use any recordings or photographs for commercial purposes, unless expressly permitted by Simplify Consulting Ltd.

6. You acknowledge that any Event or part of it may be filmed by audio, visual, audio-visual or electronic means or photographed, including photographs of individual Attendees or groups of Attendees. You agree to permit Simplify Consulting Ltd, or any third party licensed by Simplify Consulting Ltd, to use and distribute such footage and photographs, which may feature images of you, in all or any media (including social media) whether now known or hereafter to be invented throughout the world in perpetuity for the purposes of advertising, publicity, reporting and otherwise in relation to the exploitation of such recordings and photographs. Please inform the photographer if you do not wish to be included in any individual or group photographs.

### C. Use of Your Details

1. All information received by us from your attendance at any Event will be used by Simplify Consulting Ltd in accordance with our privacy policy. Please read this for details of how we may process your personal data. In particular, Simplify Consulting Ltd may contact you as required for the organisation and administration of any Event.
2. If you provide Simplify Consulting Ltd with an email address that will result in any messages Simplify Consulting Ltd may send you being sent to you via a network or device operated or owned by a third party (e.g. your employer or colleague) then you promise that you are entitled to receive those messages. You also agree that Simplify Consulting Ltd may stop sending messages to you without notifying you.
3. Where an Event is stated (in the booking process of that Event) to have an "Attendee List", this means that the names, job titles and organisations of all registered Attendees at that Event will be included on a list that is provided to speakers, sponsoring companies and other Attendees at the Event. You can opt out of being included in the Attendee List by emailing [info@simplifyconsulting.co.uk](mailto:info@simplifyconsulting.co.uk).
4. Attendees must not use the Attendee List for their own promotional and marketing purposes, for example by using the Attendee List list for sending any form of unsolicited communications to other Attendees.
5. Simplify Consulting Ltd will only contact you for marketing purposes, and will only pass on your contact details to sponsors for marketing purposes, to the extent that

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you agree to this (for example, during the booking process for your account or for any Event).

### D. Terms for Speakers

1. If you are a speaker or moderator at any Event, you acknowledge that any or all of the following may apply to your involvement in the Event:

You may be recorded (video and/or audio) and/or photographed during the course of your contribution to the Event, and Simplify Consulting Ltd may make such recordings or photographs publicly available at Simplify Consulting Ltd's discretion; Simplify Consulting Ltd may share your contact details with other Speakers and/or sponsors for the Event, for purposes relating to your participation in the Event; and Simplify Consulting Ltd may mention you on our Simplify Consulting Ltd social media channels, with or without your photograph.

If you have any concerns about any of the above, please speak to your Simplify Consulting Ltd contact for the Event.

2. You confirm that your contribution to the Event will comprise your own original content and that you will either own, or have permission to use, any materials you use, distribute or display at the Event (for example, any slides, handouts or other presentation materials).

### E. Limitations on SIMPLIFY CONSULTING LTD's Liability

#### Event content

1. In these terms, "Event Content" means any content communicated, supplied, displayed or otherwise made available by us, or by any speakers, at or in connection with any Event. This includes, but is not limited to, any presentations, handouts, slides or audiovisual materials.
2. Event Content is only for your general information and entertainment purposes and is not intended to address your particular requirements. In particular, Event Content does not constitute any form of advice, recommendation, representation, endorsement or arrangement by Simplify Consulting Ltd or by any speaker. It is not intended to be and should not be relied upon by you in making (or refraining from making) any specific investment, purchase, sale or other decisions. Appropriate independent advice should be obtained before making any such decision, such as from a qualified financial adviser.
3. Views expressed by speakers are their own and Simplify Consulting Ltd disclaims all liability for advice given or views expressed during an Event.

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4. Any agreements, transactions or other arrangements made between you and any other Attendee at any Event are at your own responsibility and entered into at your own risk.

### What we promise

5. Simplify Consulting Ltd promises to develop and operate any Events with reasonable skill and care and in accordance with good industry practice and all applicable laws.

### What we do not promise

6. Simplify Consulting Ltd does not provide any other promises or warranties about any Events, or Event Content. Event Content are provided on an “as is” and “as available” basis. This means that Simplify Consulting Ltd does not make any promises in respect of any Events or the services and functions available at, on or through any Events or of the quality, completeness or accuracy of any Event Content other than as expressly stated above.
7. The above disclaimers apply equally to your attendance at any Events. Without limiting the above, Simplify Consulting Ltd is not liable for matters beyond its reasonable control. Simplify Consulting Ltd does not control third party communications networks (including your internet service provider), the internet, acts of god or the acts of third parties.

### Our financial responsibility to you

8. You agree that if we are in breach of these terms, we will only be responsible to you for any damages that you incur arising out of your attendance at any Events or Event Content (to the extent that Simplify Consulting Ltd’s liability is not otherwise excluded by this section E) as follows:

If you incur any loss as a result of attending any Events or Event Content outside the scope of these terms, Simplify Consulting Ltd accepts no responsibility (liability) to you for this.

You will be responsible for all claims, liabilities, damages, cost and expenses suffered or incurred as a result of your breach of these terms.

Simplify Consulting Ltd will only be responsible for loss or damage you suffer which is the reasonably foreseeable result of Simplify Consulting Ltd’s breach of a legal duty of care owed to you, but in no event shall the liability of the Simplify Consulting Ltd or its affiliates exceed the amount, if any, paid by you to the Simplify Consulting Ltd for the particular Event.

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## Simplify Consulting

Simplify Consulting Ltd will not be responsible to you for any loss or damage suffered by your business, such as lost data, lost profits or any business interruption.

9. The limitations of liability in this section E apply for the benefit of Simplify Consulting Ltd, its affiliates, including those listed in the section headed "Simplify Consulting Ltd contracting entity" below, and all of their respective officers, directors, employees, agents or any company who we transfer our rights and obligations to in accordance with these terms.
10. Simplify Consulting Ltd's liability will not be limited in the case of death or personal injury directly caused by Simplify Consulting Ltd's negligence in those countries where it is unlawful for Simplify Consulting Ltd to seek to exclude such liability.

### F. General Legal Provisions

SIMPLIFY CONSULTING LTD contracting entity

1. These terms contain the entire agreement between you and Simplify Consulting Ltd.
2. If any provision of these terms is held to be invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision will be severed and the remainder of the provisions will continue in full force and effect as if the terms had been executed with the invalid, illegal or unenforceable provision omitted.
3. Any express or implied waiver to perform any obligations under these terms will not prevent the subsequent enforcement of them.
4. A person who is not a party to these terms has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of these terms.
5. These terms will be governed by English law and you irrevocably submit to the exclusive jurisdiction of the English courts. Nothing in this clause will limit Simplify Consulting Ltd's right to take proceedings against you in any other court of competent jurisdiction.
6. If you have any questions about these Terms & Conditions, please contact [info@simplifyconsulting.co.uk](mailto:info@simplifyconsulting.co.uk).

### Changes to these terms

7. These terms were published on 1<sup>st</sup> June 2023 and apply until these terms are superseded by a new version.

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8. Simplify Consulting Ltd may update these terms for legal or regulatory reasons, or to reflect changes in our services or business practices. We will provide notice of any significant changes in this section of our terms. You should regularly check this section to see if any changes have been made.

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